



## mySpring Offer 2016 Admissions Checklist for Freshmen

- BY MAY 1 – Submit Your Statement of Intent to Participate in mySpring Offer:**
  1. Visit the UC Merced portal online at [my.ucmerced.edu](http://my.ucmerced.edu).
  2. Claim your UCMNetID and create your personal password.
  3. Submit your intent to participate in the mySpring Offer program. Do this by following the instructions on your portal page.
  
- READ YOUR ADMIT PACKET** - You will receive information and instructions about financial aid, applying for housing and signing up for new student orientation. Be sure to keep us informed if you change your email address, telephone number or mailing address.
  
- START NOW – Make sure the Office of Admissions receives ALL official test scores.** Be proactive. You can confirm that we received your official ACT and/or SAT scores. Simply log back in to your UC application at [admissions.universityofcalifornia.edu/applicant/login.htm](http://admissions.universityofcalifornia.edu/applicant/login.htm). Do this frequently until you have confirmed that all official test scores have been received. Other exams such as Advanced Placement (AP) and International Baccalaureate (IB) examinations must have official scores sent directly to us. All official test scores must arrive in the Office of Admissions **by July 15**. Contact test agencies now to have your official score reports sent.  
**UC Merced College Codes:**  
ACT: 0450  
College Board (SAT, SAT Subject, AP): 4129
  
- KEEP IT UP – Maintain your eligibility.** You must earn grades of C or better. If you receive a D or F for any class or change your course schedule, you must report it on the “myCourseUpdates” tab on your UC Merced portal.
  
- SEND YOUR FINAL HIGH SCHOOL AND OTHER TRANSCRIPTS** – Send your final official transcript showing your date of graduation to **Office of Admissions, 5200 N. Lake Road, Merced, CA 95343-5603**. All official records, including college transcripts if you attended a college or university, **must arrive by July 1**. Official transcripts are documents sent directly to the Office of Admissions by the school, or received in a sealed, unopened envelope provided to you by the school.
  
- NOW THROUGH AUGUST– Prepare for spring 2016.** During the coming months, we encourage you to take full advantage of classes at your high school or local college to help you prepare for success in achieving your educational goals. Many California Community Colleges offer guidance and skill-building courses to help you sharpen your reading, writing and mathematics skills. Even if those courses do not transfer, they can be beneficial in helping you prepare for success when you begin your studies here.
  
- SUMMER AND FALL – Stay on top of the admissions process.** Check your UC Merced portal frequently to confirm that we have received your official documents, and review your checklist for more details. (Access the UC Merced portal and your personal myAdmissions page at [my.ucmerced.edu](http://my.ucmerced.edu)).
  
- JULY 2015 – Check your FAFSA.** Make sure UC Merced is on your 2015-16 Free Application for Federal Student Aid. Our FAFSA code is 041271.
  
- JULY 2015 – AUGUST 2015.** Keep a look out for future communications from the Office of Admission regarding your spring offer.

Questions?

Contact the Office of Admissions

209-228-7178

[admissions@ucmerced.edu](mailto:admissions@ucmerced.edu)